



STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION
DISTRICT IV

359 SOUTH MAIN STREET
THOMASTON, CONNECTICUT 06787

Phone: (203) 591-3611



May 20, 2020

In reply, refer to Unit 1910

To Whom It May Concern,

Subject: Utility Adjustments on State Maintained Highways
Maintenance VIP Resurfacing Program
2020 Construction Season

As part of the Department of Transportation (Department) Infrastructure Renewal Program, the roadways on the enclosed tentative listing are being scheduled for pavement resurfacing by the Department during the 2020 Construction Season.

All four (4) Maintenance Districts will be reimbursing the utility companies for the raising and/or adjusting Utilities in the State Right-Of-Way:

- Public and Cooperatively Owned Utility Companies will be reimbursed 100% of actual cost
- Private Utility Companies will be reimbursed 50% of actual cost

including the actual hours worked for traffic control operations. It is requested that the enclosed 2020 tentative termini locations be reviewed, and all your utility structures inspected. Any adjustments and/or repairs must be completed to the satisfaction of the Department. Any adjustments which result in a poor ride surface will be required to be corrected at the expense of the utility within 30 calendar days of notification as such, once corrected, payment will be made in full.

Upon completion of your review of the enclosed listing please notify this office in writing of the locations where your facilities will require raising and/or adjusting. Also, advise as to whether the required raising and/or adjustments will be performed with or without adjustment rings during paving, circular saw cut after paving, (this method is preferred) or whether a complete casting adjustment will be required. For each location where your facilities do not conflict with our proposed resurfacing, a negative reply is required. Your company or municipality must secure an encroachment permit for this work from this office, a standard requirement for all work performed by private interests within the state right-of-way. The permit will act as your letter of authorization to proceed to adjust your facilities.

In order to facilitate reimbursement for raising and/or adjusting utility structures, you must submit an estimate for each location that affects your utility at the time of the preconstruction meeting. A preconstruction meeting for each terminus will be held in which all affected Utility Companies will be invited to; it is essential that a representative be present at these meetings. Reimbursements will be made by purchase order after final raising and/or adjusting of your utility. Adjustments must be made no longer than one year from the final paving date to be reimbursed unless written approval is given by the Department. Reimbursement is only for those costs associated with adjusting facilities to meet the new pavement grades, any repairs to your facilities are not reimbursable. Repairs should be done prior to paving.

You are the sole recipient of this letter within your municipality or company. If other offices or divisions within your organization may be affected by the resurfacing work, we request that copies of this letter be forwarded to the appropriate parties and this office contacted.

Please note: This procedure will only apply to maintenance vendor-in-place projects such as those on the enclosed list. It is **NOT** meant to apply to construction-type projects.

You may contact the Department of Transportation District 4 Maintenance Office, Monday through Friday, between the hours of 7:30 a.m. and 4:00 p.m. at 203-591-3611 or in writing to Daren Sileo, Transportation Maintenance Planner, 359 South Main St., Thomaston, CT 06787 or by email to daren.sileo@ct.gov to answer any questions you may have or to arrange for an on-site meeting, if necessary, to review the adjustments to your facilities that will conflict with our proposed resurfacing.

Very truly yours,

Aron Steeves
Transportation District Maintenance
Special Services Section Manager
Bureau of Highway Operations